

**NOTICE OF INTENT TO FILE A LIEN**

TO: \_\_\_\_\_ COPY TO: \_\_\_\_\_  
(Owner) (Contractor, if applicable)  
Agent of Service for Process Agent of Service for Process

\_\_\_\_\_  
(Address) Address)  
\_\_\_\_\_  
(City, State, ZIP) City, State, ZIP)

Please take notice that \_\_\_\_\_ has and claims a lien against the  
(subcontractor/supplier)  
following-described real property, to-wit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Insert legal description of property)

together with all buildings and improvements thereon, said property being owned by \_\_\_\_\_  
(Owner)

The lien is claimed to secure the sum of \_\_\_\_\_ Dollars and  
Cents (\$ \_\_\_\_\_) due from \_\_\_\_\_, all for material and labor  
(Identity of party who failed to pay claim)  
furnished by \_\_\_\_\_, and used in the construction upon and/or improvements to  
(subcontractor/supplier)  
said property.

You are further notified that if this claim is not paid within ten (10) days from service of this notice,  
\_\_\_\_\_ will file with the Circuit Clerk for \_\_\_\_\_ County,  
(subcontractor/supplier)  
Arkansas, a verified account of all sums due, as described in this Notice, pursuant to Ark. Code Ann. §  
18-44-117.

\_\_\_\_\_ also gives notice under Ark. Code Ann. § 18-44-128 if  
(subcontractor/supplier)  
\_\_\_\_\_ subsequently files a lien and is not paid within twenty (20)  
(subcontractor/supplier)  
days after the filing of the lien and is forced to sue to enforce the claim, the Court will allow  
\_\_\_\_\_ a reasonable attorneys' fee in addition to any other relief to  
(subcontractor/supplier)  
which \_\_\_\_\_ is entitled.  
(subcontractor/supplier)

Notice given this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(subcontractor/supplier)  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

**AFFIDAVIT OF SERVICE**

This is to certify that the undersigned served the within Notice on \_\_\_\_\_ (owner of property) \_\_\_\_\_, via \_\_\_\_\_ (method of service) \_\_\_\_\_ on \_\_\_\_\_ (date) \_\_\_\_\_, at \_\_\_\_\_ (address) \_\_\_\_\_.

\_\_\_\_\_ Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: